



# NOMINATION FORM AND INSTRUCTIONS

**DEADLINE: All nominations must be postmarked no later than September 1. It is required that you download and use this fillable PDF form.** This ensures that all nominations can be equally and more effectively evaluated. Please review Section IV for detailed instructions.

## SECTION I: Nominee and Nominator Contact Information

1. Full legal name of nominee:
2. Preferred Name/Nickname:
3. Spouse's name (If Living):
4. Contact information of nominee if living:
  - Street/P.O. Box:
  - City, State, Zip:
  - Phone (Cell and Home):
  - Email:

5. Please list the contact information (name, cell & email) for any of the living children of the nominee in the space provided below:

6. Does the nominee know about being nominated (yes/no)?

**Unless told different, any/all communication will be through the Nominator.**

7. Please provide the contact information for the person(s) nominating (Nominator):

Name:

Address:

Email:

Cell:

8. Explain briefly in the space provided below how you know the Nominee:

**SECTION II: Nominee Background and Qualifications**

9. Nominee DOB:  10. Nominee Birthplace:

11. Nominee Education (if more space is required, please include in Section III):

a. High School:

Year Graduated:

b. College:

Year Graduated:

Degree(s):

c. College:

Year Graduated:

Degree(s):

d. Other/Education:

Year Graduated:

Notes:

12. Nominee Employment/Business History:

Please list in order of most recent employment to oldest (if more space is required, please include in Section III):

a. Company Name:

Location:  Years of Service:

Title/Position:

b. Company Name:

Location:  Years of Service:

Title/Position:

c. Company Name:

Location:  Years of Service:

Title/Position:

d. Company Name:

Location:  Years of Service:

Title/Position:

e. Company Name:

Location:  Years of Service:

Title/Position:

f. Company Name:

Location:  Years of Service:

Title/Position:

13. Nominee Professional Service: Please list below the top organizations/associations/committee involvements or appointments tied to Nominee occupation/profession (if more space is required, please include in Section III):

a.           **Organization:**

**Position/Office(s) Held:**  
(Please list all associated with this organization & Dates of Service/ Membership in box)

b.           **Organization:**

**Position/Office(s) Held:**  
(Please list all associated with this organization & Dates of Service/ Membership in box)

c.           **Organization:**

**Position/Office(s) Held:**  
(Please list all associated with this organization & Dates of Service/ Membership in box)

d.           **Organization:**

**Position/Office(s) Held:**  
(Please list all associated with this organization & Dates of Service/ Membership in box)

e.           **Organization:**

**Position/Office(s) Held:**  
(Please list all associated with this organization & Dates of Service/ Membership in box)

f.           **Organization:**

**Position/Office(s) Held:**  
(Please list all associated with this organization & Dates of Service/ Membership in box)

14. Nominee Non-Work Related Service: Please list top Civic/Church/Community organization involvements (if more space is required, please include in Section III):

a. Organization:

Position/Office(s) Held:  
(Please list all associated with this organization & Dates of Service/ Membership in box)

b. Organization:

Position/Office(s) Held:  
(Please list all associated with this organization & Dates of Service/ Membership in box)

c. Organization:

Position/Office(s) Held:  
(Please list all associated with this organization & Dates of Service/ Membership in box)

d. Organization:

Position/Office(s) Held:  
(Please list all associated with this organization & Dates of Service/ Membership in box)

e. Organization:

Position/Office(s) Held:  
(Please list all associated with this organization & Dates of Service/ Membership in box)

f. Organization:

Position/Office(s) Held:  
(Please list all associated with this organization & Dates of Service/ Membership in box)

15. Please list the Nominee's top five honors, awards, citations and other recognition of a meritorious nature associated with profession/work, civic, church or any other affiliations (if more space is required, please include in Section III):

a. Recognition From:   
Description/Honor:   
Date:

b. Recognition From:   
Description/Honor:   
Date:

c. Recognition From:   
Description/Honor:   
Date:

d. Recognition From:   
Description/Honor:   
Date:

e. Recognition From:   
Description/Honor:   
Date:

**SECTION III: More Detailed Information on Nominee's Qualifications**

16. Please list the top three names (besides nominator & relatives of nominee) and contact information to serve as references and can provide additional information on the nominee's qualifications if required (these individuals can also send in reference letters):

a.           Name:

              Business/Organization:

                          Title:

              Address:

                          Email:

                          Cell:

b.           Name:

              Business/Organization:

                          Title:

              Address:

                          Email:

                          Cell:

c.           Name:

              Business/Organization:

                          Title:

              Address:

                          Email:

                          Cell:

17. The nominator will provide on this page their reasoning why the nominee deserves this honor and why they choose to nominate:

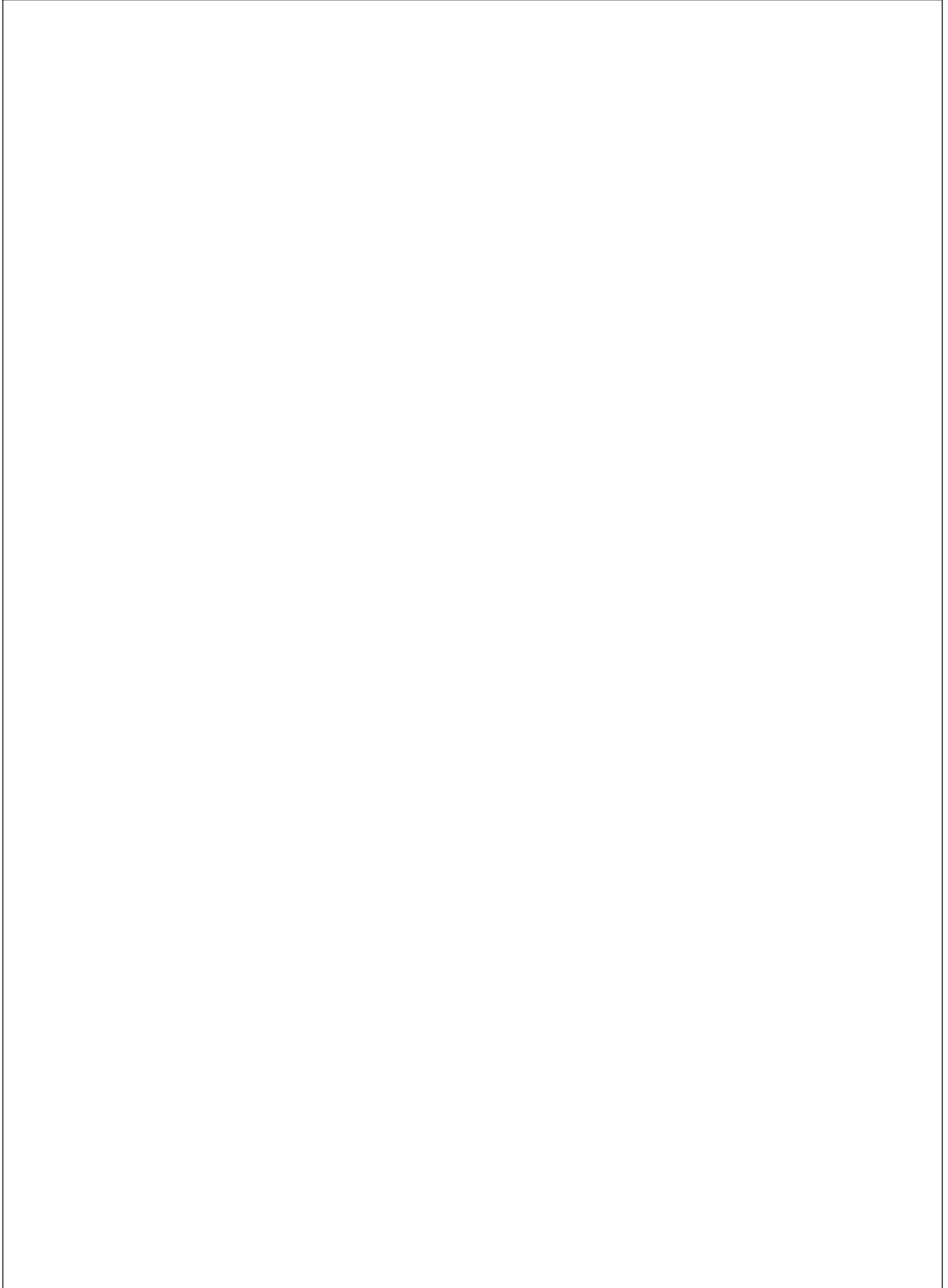
A large, empty rectangular box with a thin black border, intended for the nominator to provide their reasoning for the nomination. The box occupies most of the page below the instruction.



18. The nominator will use the next two pages to provide a biographical sketch and/or outline any/all information on the nominee that demonstrates why they should be inducted into the Florida Agricultural Hall of Fame:

A large, empty rectangular box with a thin black border, occupying the majority of the page below the text. It is intended for the nominator to provide a biographical sketch and/or outline of the nominee's information.

**18 (cont.):**



**SECTION IV: Supporting documents/items required/instructions**

19. Reference Letters: Please attached all letters of support/reference you require. The number is not limited and they are highly recommended. You are encouraged to receive these letters before you complete the application because the information could be very useful in effort.

20. Additional Material/Attachments Prohibited: **Do not submit any other documents, news clips or other documents.** You should list any of these items/recognitions in the Section III space provided. The only exception is you are free to submit in addition to the photo specified in (21), copies of up to 4 photos of the nominee highlighting their service to agriculture and should be pasted/attached to letter sized paper and secured to the application.

20. Nominee Photo: Please include two copies of a 5x7 photo of the nominee (color preferred and high resolution). This photo doesn't have to be the official photo used by the Hall of Fame for the Banquet/Plaques; the inductee will be given a chance to take a professional or provide corrected photo. **If no photo is provided, the nomination will not be considered.**

21. Submitted Nomination: **We require 7 copies of the full completed nomination. We request that they each be secured in a three-ring binder. They must be postmarked to the following address by September 1<sup>st</sup>:**

**Florida Agricultural Hall of Fame  
100 South Mulrennan Road  
Valrico, FL 33594**

Any questions: Please call: 813-230-1918 and leave a message if no one answers and someone with the Hall of Fame will get with you.